

## **Job Description**

| Position:     | Assistant Relationship Manager, Deposit |
|---------------|---|
| Department:   | Premier Banking                         |
| Reporting to: | Branch Manager                          |
| Location:     | Phnom Penh Branches                     |

## I. Duties and Responsibilities

- Grow portfolio of clients through building strong relationships with prospects and networking.
- Procure new business through new customer acquisition.
- Manage and grow relationships with existing customers.
- Provide sound financial advice and dispensing customized saving management solutions in alignment with the bank's standards and industry regulations.
- Deliver client satisfaction through tailored solutions according to client objectives and service issue resolution.
- Achieve daily / weekly / monthly / yearly targets.
- Cross-sale other banking products to optimized revenue.
- Conduct financial portfolio management for clients through quality advice and recommendations with a suite of banking solutions.
- Work with product partners and other business units to identify opportunities and execute solutions.
- Other tasks / project as assigned.

## **II. Qualification**

- Tertiary Qualification in a business-related field.
- Demonstrated ability in customer relationship management.
- Commend in English both written and spoken and Chinese is a plus.
- High degree of self-motivation and excellent interpersonal skills with diver clients.
- Candidates with strong acquisition or good networking background are preferred.
- Strong communication.
- Personable and service oriented.
- · Good sense of humor.

