

## Job Description

Position:	<b>Senior Officer, Regional Audit</b>
Department:	Regional Audit
Reporting to:	Manager, Regional Audit
Location:	Kampong Cham

### I. Duties and Responsibilities

- Conduct assigned audit engagements of different complexity and scope.
- Perform audit procedures to verify that controls are operating through testing and interviewing techniques.
- Analyze and conclude on effectiveness and efficiency of control environment.
- Assess, evaluate and promote compliance to the set policies.
- Identify control gaps and opportunities for improvement.
- Document the results of audit work in accordance with audit department.
- Liaising with managerial staff and presenting findings and recommendations.
- Prepare timely audit finding reports and submit to Internal audit supervisor.
- Other tasks assigned by Manager / Head Regional Audit.

### II. Qualification

- University degree in banking / finance, accounting, business, economic.
- A year plus experience as auditor in the financial institution / Bank or audit sector is an advantage.
- Ability to communicate effectively with staff, team members and managements in both written and verbal form.
- Good interpersonal, oral and written communication skills with the ability to comfortable communicate to all levels of managements.
- Knowledge of auditing principles / standards, and familiarity with various computer systems and applications.
- Be good at both speaking and writing English.
- Be proficient in using Microsoft Word, Microsoft Excel and Microsoft PowerPoint.
- Be able to travel and working in the province.